



**MAR BASELIOS COLLEGE OF NURSING  
KOTHAMANGALAM**

**PROSPECTUS  
FOR ADMISSION TO THE  
BACHELOR OF SCIENCE IN NURSING (B.Sc. NURSING)  
NRI QUOTA**

**2024 - 2025**

## **TENTATIVE SCHEDULE OF THE ALLOTMENT PROCESS –**

### **B.Sc. NURSING (NRI QUOTA)**

The activities related to the NRI Admission to B.Sc. Nursing course for the academic year 2024-25 in Mar Baselios College of Nursing will be commencing on 02/07/2024. This allotment will be conducted to fill up the twelve (12) seats of NRI Quota. Eligible candidates can register their details online through the website [www.mbcn.edu.in](http://www.mbcn.edu.in) from 02/07/2024 to 20/07/2024. After registration, candidates may enter their application number and password in the link provided in the above website to log in to their home page.

The tentative schedule of the allotment is given below:

02/07/2024	Issue of application
20/07/2024	Last date of submission of application
22/07/2024	Publication of Rank list
24/07/2024	Publication of First Allotment
29/07/2024 to 31/07/2024	Date of Joining and Fee remittance
01/08/2024	Publishing the Joining and Non-joining candidate list
30/09/2024	Closing of Admission

The allotment of the candidate will be subject to the approval from the Admission Supervisory Committee. All details related to the allotment process are available in the college website.

Help line number: 0485-2823317, 8589012922

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Mar Baselios College of Nursing is a Christian minority educational institution established, maintained and administered by the Mar Baselios Medical Mission Association. The College of Nursing with an annual intake of 80 students for B.Sc. Nursing was started in 2003. The college is recognised by the Indian Nursing Council (INC) as well as the Kerala Nurses and Midwives Council (KNMC) and is affiliated to the Kerala University of Health Sciences (KUHS).

### **ADMISSION TO B.Sc. NURSING COURSE ON NRI CATEGORY SEATS**

#### **Academic Year 2024-25 – Prospectus & Instructions to the Applicants**

1. The Managements are entitled to fill up to 15% of the total seats as NRI category by admitting qualified students who are dependents of NRIs. On the basis of the representation received from the aspirants and the clarification sought for by the College under the approval of Admission Supervisory Committee, the following directives are issued.
2. Applications for admission to First Semester B.Sc. Nursing (Academic year 2024-25) in the NRI category seats at this college are being invited online based on this prospectus.
3. **Seat Matrix of the B.Sc. Nursing Course**

<b>Seat Matrix of the B.Sc. Nursing Course</b>	
Govt. Merit	40 Seats
Management Quota	28 Seats
NRI Quota (Open Merit)	12 Seats
<b>Total</b>	<b>80 Seats</b>

4. **Duration of the Course:** The academic duration of the course shall be eight semesters.
5. **Commencement of the Course:** The date of commencement of the course and the last date of completion of admission process will be as per the instructions from Indian Nursing Council.
6. **Academic Eligibility:** The applicant should have passed Higher Secondary examination conducted by Board of Higher Secondary Education, Kerala or examination equivalent thereto as approved by Kerala University of Health Sciences, Thrissur. Should have separate minimum pass mark for Physics Chemistry and Biology and 50% marks in Physics, Chemistry, and Biology put together.

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**Note:** All applicants must have taken courses in Biology, Physics and Chemistry in addition to English in the High School Years (during their 10th, 11th and 12th). **They should have secured 75% marks in Physics, Chemistry and Biology at the Plus Two level.**

Wherever alphabetical grades like A, B, C+, etc. are used by the school, appropriate equivalence in terms of percentage like 90%, 75% and 60% should be made available.

Only students from high schools accredited by the respective State or the country and as such approved by the Association of Indian Universities and Kerala University of Health Sciences will be eligible for admission and **Equivalency Certificate** to this effect shall be produced.

7. **Age Requirements:** Applicants should have completed 17 years of age as on the 31st December 2024. No Relaxation in the minimum age will be allowed. The upper age limit for candidates for B.Sc. Nursing is 35 years as on 31.12.2024.

8. **Eligibility for apply in NRI Category Seats:** An applicant, who depends upon his/her Father/Mother/ Brothers and Sisters (inclusive of first cousins)/ Husband/Wife/ Brothers and Sisters (inclusive of first cousins) of Father or Mother/Half Brother/Half Sister/Adopted Father or Adopted Mother working abroad is eligible to apply under NRI quota. (As per the G.O (MS) No.243/2014/ H&FWD dated 06.08.2014).

9. **Certificates/ documents required to establish NRI status:**

The following documents shall be uploaded for NRI Quota reservation (As per G.O. (Rt) 375/2020/H&FWD dated 22/02/2020 & G.O (Rt) No.1480/2022/H&FWD dated: 22/06/2022).

- i. Passport copy and Visa attested by the Embassy or Consulate authorities/Green Card/Overseas Citizen of India (OCI) documents of their respective sponsors. The job of the sponsor should be mentioned in any of the above documents.
- ii. The visa of the Sponsor should be valid till the closing date of admission
- iii. In case, the employment of the sponsor is not mentioned in the above documents, the candidate has to produce the Employment Certificate of the Sponsor attested by the Embassy/Consulate authorities.
- iv. The Certificates clearly establishing the relationship of the sponsor with the candidate shall be obtained from the Revenue authorities as per the G.O (MS) No. 243/ 14/ H&FWD dated 06.08.2014.

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- a. Relationship should clearly be established. In case relationship is mentioned as Niece/Cousin/Uncle/Aunt only in the space provided for in the certificate, the Village Officer should give an explanation of the relation in the certificate itself. Niece/Cousin/Uncle/Aunt should be explained with clear relationship. The relationship link should be clearly explained. Certificates showing mere Niece/Cousin/ Uncle/ Aunt without establishing clear relationship link will be rejected. Candidates shall verify the certificate properly before submitting online.
  - b. Directives of AFRC from time to time will be applicable to the NRI documents subject to the Government Orders.
- vi. However the relationship between the candidate and his/her father/mother which are recorded in the educational certificates maintained in the usual course of transaction by the competent authorities shall be accepted.
  - vii. The candidate shall produce the sworn affidavit from the Sponsor in a stamp paper worth Rs.200/-.The same shall also be notarized by the Notary Public, disclosing that the student is dependent of the sponsor and all expenses i.e. tuition fee and special fee, of the candidate for the entire course period will be borne by the Sponsor.
- ❖ **All the certificates/ documents required to establish NRI status shall be uploaded at the time of submission of application itself. The certificates/ documents produced later shall not be entertained under any circumstances.**

### 10. HOW TO APPLY

- 10.1 Application for admission can be registered only online. The provision for applying online is available at the website [www.mbcn.edu.in](http://www.mbcn.edu.in). Submission of more than one application by a candidate will lead to rejection of the candidature.
  - 10.2 **Application Fee:** The application fee will be Rs.1000/-. The fee may be paid online by credit card/debit card/Internet Banking. On successful payment of fee, a Payment Confirmation page will appear displaying the message 'Transaction Successful'. This page will display the Application number, Transaction Id, Chelan number, Date and Amount.
  - 10.3 **Availability of Prospectus:** The prospectus can be downloaded from [www.mbcn.edu.in](http://www.mbcn.edu.in). (It will not be available by post or from the College office.)
- 11 **PREPARATION OF RANK LIST:** Rank list will be prepared on the basis of the percentage of marks obtained in Physics, Chemistry and Biology (or equivalent science subjects) in the second year examination - qualifying examination.
  - 12 **Resolving of tie while ranking:** In case of a tie in the total marks computed for ranking, candidates with higher marks obtained in Biology (in the final year of the

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qualifying examination) will be placed higher in the ranking. If the tie still exists, the candidate with higher marks obtained in Chemistry (in the final year of the qualifying examination) will be placed higher in the ranking. If the tie still exists, the candidate with higher marks obtained in Physics (in the final year of the qualifying examination) will be placed higher in the ranking. If the tie still exists, the percentage of total marks for plus one and plus two together and then the percentage of marks in English (in the final year of the qualifying examination) will be considered for breaking the tie. Even after this, if tie remains, the age of the candidate will be taken into account and the older will be placed higher in ranking than the younger. If the tie still persists, tie will be resolved by criteria as decided by the College authorities.

13 **Publication of Rank List:** The Rank Lists will be published in the website [www.mbcn.edu.in](http://www.mbcn.edu.in) on the date notified.

14 **FEE STRUCTURE:**

Fee Structure applicable for Nursing Colleges-2024 under NRI Quota is given below:

	Item	I Year	II Year	III Year	IV Year
a	Tuition Fee	95,000	95,000	95,000	95,000
B	Special Fee	23,300	19,300	19,300	19,300
c	College Caution Deposit (Refundable)	10,000	0	0	0
d	Other Fees	As Applicable			
e	Hostel and Mess	As Applicable			

**Note:** Apart from the schedule of fees given above, the students will be required to pay the proportionate examination fee payable to the University from time to time.

15 **Scheme of Admission:**

- a. Application notification release 01<sup>st</sup> July 2024
- b. Online Application will be available on <http://mbcn.edu.in> from 02<sup>nd</sup> July 2024 onwards.
- c. The application fee of Rs.1000/- can be paid online.
- d. The last date of submission of application is on 20<sup>th</sup> July 2024.
- e. The applications should be filled carefully; furnishing the entire information called for.
- f. After the final submission of application, applicants will receive a unique application number.
- g. Self-attested, scanned copies of the following documents shall be uploaded along with the Application (The original documents are to be submitted at the time of admission).
  - i. Secondary School Leaving Certificate (S.S.L.C.) of student establishing that the student must have completed 17 years of age as on 31/12/2024.
  - ii. HSE or equivalent examination mark-sheet / pass certificate.

- iii. Proof for NRI status (**Refer. No. 9 above**).
  - iv. A statement to show that the high school in which the student has studied has been accredited by the State/Country/University (**if applicable**).
  - v. Equivalence Certificate from Association of Indian Universities (**if applicable**).
  - vi. Eligibility certificate from Kerala University of Health Sciences (**if applicable**).
  - vii. Course & Conduct Certificate
  - viii. Transfer Certificate
  - ix. Copy of Aadhar Card
  - x. Passport size photo
- 16 **Closing of admission:** Closing of admission will be as per the regulations of the University and the Regulatory Council. After closure of admissions, the seat, if vacated, cannot be filled up. Such seats will go vacant for the entire duration of the course.
- 17 **Cancellation of admission and refund/ adjustment of fees:** As per the regulations of the University and Nursing Council, admissions will have to be closed by 30th September of the year of admission. If any student intends to discontinue the studies before or after this date, it will be necessary for such student to give a notice in writing to the principal of the college at least by 3 pm, 24th September 2024. The notice should be received in person by the principal or by his representative, authorized to receive such notice. After closure of admissions, the seats if vacated cannot be filled up. Such seats will go vacant for the entire duration of the course. Therefore, those who leave the course after the closure of admissions will have to execute a bond (**Annexure III**) along with anyone of the candidate's guardian / parent undertaking to pay the college the amount that would be ordered by the AFRC / Court of Law. The college shall return all the certificates / documents of the candidate along with TC on execution of the above bond.
- 18 All students who get selected should get themselves vaccinated against Hepatitis B and Covid -19 before admission. A certificate to the effect shall be produced at the time of admission or before commencement of the course.
- 19 Every student is required to adhere strictly to the Code of Conduct of the college.
- 20 **Ragging is strictly prohibited.** If it is found during the admission or any time there after that the applicant has indulged in ragging in the past, admission may be refused or the student shall be expelled from the institution. Whoever commits, participate in, abets or propagate ragging within or outside the institution shall be suspended from the institution with immediate effect and the Principal shall report the matter to the civil/police authorities.

According to the Kerala Prohibition of Ragging Act, 1998, 'ragging' means doing of any act by disorderly conduct to a student of an educational institution, which causes or is likely to cause physical or psychological harm or raising apprehension or shame or

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embarrassment to that student and includes teasing or abusing or playing practical jokes or causing hurt to such students or asking a student to do any act or to perform something which such student will not in the ordinary course be willing to do. All Institutions will have to abide by the directives of the Hon'ble Supreme Court of India, Dated May 16, 2007 in SLP No.(s) 24295 of 2006 University of Kerala Vs Council, Principals', Colleges, Kerala &Ors [with SLP (C) No.24296-99/2004 & W.P.(CrI) No.173/2006 & SLP (C) No.14356/2005] and the recommendations approved by the Hon'ble Supreme Court of India on effective prevention of ragging in educational institutions. In case, the applicant for admission is found to have indulged in ragging in the past or if it is noticed later that he/she has indulged in ragging, admission may be refused or he/she shall be expelled from the educational institution. It shall be the collective responsibility of the authority of the institution to see to it that effective steps for preventing ragging are taken. Anti-ragging committees and anti- ragging squads will have to be formed to take effective measures against ragging and they should adhere to the stipulations and effectively monitor and comply with the directives. Each of the students of the institution and his/her parents, or guardian are required to submit a combined undertaking at the time of registration/admission in prescribed format available in **(Annexure-II)** which is mandatory for registration/admission.

- 21 Without prejudice to the directions of the Nursing Councils/Government/University, the decision of Mar Baselios Medical Mission Association shall be final on all matters with regard to admission.

Secretary  
Mar Baselios College of Nursing

28/06/2024



**Annexure 1**  
**Sworn Affidavit**

I, .....(Name ) presently residing in..... holding Indian  
Passport number..... issued at .....on ..... working as  
.....(designation and company name..... do hereby solemnly affirm and  
declare that:

(Student name)..... holder of Aadhar Card No:....., who is seeking  
admission for B.Sc. Nursing course under NRI quota in KUHS is my .....(relation)  
..... . I am responsive about the tuition fees and other fees of this Nursing  
course. I will undertake all the expenses related to his/her education and I have ample  
financial resources to provide necessary funds for the education of him/her till the  
completion of his/her studies.

I understand that I am liable to be prosecuted, if this affidavit or any part of it is in anyway  
found to be incorrect or false. I further affirm that this affidavit is true, that it conceals  
nothing and no part of it is false.

Signature and Name of sponsor

Date:

Place:

**ANNEXURE – II**

(Undertaking from the students as per the provisions of anti-ragging verdict by the Hon'ble Supreme Court of India)

I, Mr./Ms..... Roll No..... B.Sc. Nursing student of Mar Baselios College of Nursing do hereby undertake on this day..... Month..... Year 2024 the following with respect to above subject and Office Order No.....

- 1) That I have read and understood the directives of the Hon'ble Supreme Court of India on anti-ragging and the measures proposed to be taken in the above references.
- 2) That I understand the meaning of Ragging and know that the ragging in any form is a punishable offence and the same is banned by the Court of Law.
- 3) That I have not been found or charged for my involvement in any kind of ragging in the past. However, I undertake to face disciplinary action/legal proceedings including expulsion from the Institute if the above statement is found to be untrue or the facts are concealed, at any stage in future.
- 4) That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Government of India and Institute authorities for the purpose from time to time.

.....

Signature of the student

I hereby fully endorse the undertaking made by my child/ward.

Signature of Mother/Father and/or Guardian

Witness.....

**ANNEXURE III**

(As per G.O.(Rt)No.830/2019/H&FWD Dated, Thiruvananthapuram, 02/04/2019)

BY THESE PRESENTS BOND EXECUTED BY ..... in favour of the (name of institution)(Herein after referred to as institution, which expression shall mean and include his successors and assigns) Signed by me on this the ..... day of ..... 2024.

I am fully aware of the fact that the fee that I am remitting while taking admission during the current year is the fee fixed for the academic year 2024-2025 and also that it may vary subject to final decision of the Fee Regulatory Committee to be constituted.

I do hereby undertake to pay the difference of fee if any, over and above the fee fixed during the last year.

I further undertake that, I shall make the payment of the above deficit amount to the institution within one month from the date of notification of the final fee.

I am fully aware that in case of failure on my part to fulfill the bonded conditions, my admission shall automatically stand cancelled.

IN WITNESS, Whereof Sri./Smt ..... have signed, sealed and delivered this bond on the day, month and year first above mentioned.

Signed, sealed and delivered in the presence of the witnesses:

WITNESSES:

1. Sri. / Smt. ....
2. Sri. / Smt. ....